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Software Project Management 2021/2022

Team 31 - Flashee

Meeting Minutes #8

### Date/Time/Location: 21/12/2021, 13:30-14:00, MSTeams - GPS 2122

### Moderator: Ângelo Paiva

### Participants

* João Cunha, Client
* Ângelo Paiva, team member, Moderator
* Álvar San Martin Liendo, team member
* Burak Tinman, team member, Recorder
* Jan Frank, team member, Timekeeper
* Pedro Henriques, team member

### Goal

* Discussion about SRS, SAD, RP, ATP, Git and MR2.1

### Agenda

1. Greetings (1 min)
2. Show our approved SRS (8 min) - Álvar
3. Discuss RP (3 min) - Álvar
4. Discuss ATP (3 min) - Ângelo
5. Discuss MR2.1 (3 min) - Ângelo, Pedro
6. Discuss SAD (8 min) - Burak, Jan
7. Show our Git, explain our strategy (3 min) - Burak
8. Goals for next week and AOB (1 min) - Ângelo

# Items Discussed

* SRS, RP, ATP, SAD, MR2.1 and Git

# Action Items

* SRS
  + Add approver’s name
* RP
  + Review
* ATP
  + Test Cases for every feature (even Unit and Integration tests)
  + Test FR’s
  + Send to teacher before approving
* MR2.1
  + Add ATP and RP to tasks
  + Think hard about what we could do to improve

# Next Meeting